



*We work in the presence of god*

# CITY & GUILDS COLLEGE ASSOCIATION

CGCA, Level 2, Faculty Building,  
Imperial College, London, SW7 2AZ  
UK

Email: [HonSec@cgca.org.uk](mailto:HonSec@cgca.org.uk)

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**CGCA Note: 003      AFFILIATE MEMBERSHIP**

**Version: 0.d**

Following approval by the General Committee, CGCA is pleased to announce the creation of a new membership status. In addition to Life, Annual, Student and Honorary Membership, an Affiliate Membership has been created.

The Affiliate Membership is aimed at enabling people who want to stay informed about and connected to CGCA, but may not fulfil all the requirements of membership, to be recognised as members. Currently to be a CGCA member a person needs to be a student, member of academic staff or alumni of the Departments in Imperial College in which ACGI is awarded and pay the appropriate subscription. Note that, as in the case of Student and Honorary Members, the subscription may be zero.

Affiliate Membership will be granted in two situations:

- 1) The applicant is eligible to be a CGCA Member but currently is not able to pay the subscription or wishes to trial membership at this reduced level of support.
- 2) The applicant is not eligible to be a CGCA Member but currently has a legitimate reason to be closely involved with CGCA.

In both cases Affiliate Membership can be granted for a two year period from approval by the Membership Secretary or other Executive Committee Member. Affiliate Membership can be renewed by reapplication provided the original situation continues to exist. Affiliate Membership can be withdrawn at any time by the majority vote of the Executive Committee plus the Membership Secretary.

Affiliate Members will receive all email communications as other members and will have access to electronic copies of Imperial ENGINEER twice a year. The subscription expected will be zero per year, however regional groups can, at their discretion, set a higher level to cover the costs of running the regional groups. Eligible Affiliate Members can convert to Annual Members at any time provided they conform to the criteria to be an Annual Member and set up a regular payment at the then current level.

Affiliate Members will need to apply for membership so they can be recorded in the membership system. The personal data necessary to manage their membership will be subject to CGCA Data Controller registration with the Information Commissioner's

Office in the UK, and as part of applying for Affiliate Membership, they agree to CGCA having access to their personal information as for other membership types.

Affiliate Members will not be eligible to stand as officers of CGCA.

Examples of Affiliate Membership include:

- Members of the non-academic staff of Imperial who support CGCA;
- Alumni of appropriate Departments of Imperial who are members of local / regional CGCA groups;
- Alumni of appropriate Departments of Imperial who are in a hardship situation.

The Affiliate Membership will be added to the CGCA Constitution on the next update.

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